Student University Withdrawal Form

For Undergraduate, IIP and ELI Career Students

- Students must first review the policy for University Withdrawal before completing this form.
- Print or type information. Student must use a legal signature on this form. Only the student may elect a university withdrawal.
- Form must be returned to Registrar’s Office to be processed and new status applied.
- Each department should retain a copy for unit records.

Student Personal Information:

Name: ____________________________ GU ID: __________

Full Permanent Address: ____________________________

Dorm /Current Local Address: ____________________________ (Building/Room #)

VP or Home TEL# __________________________________ Mobile Pager/Cell Phone # ____________________________

Personal E-Mail (non-Gallaudet Email) Address: ____________________________

Semester of Withdrawal: ☐ Fall ☐ Spring ☐ Summer 1/All ☐ Summer 2 ☐ Year: _________

LAST DATE YOU ATTENDED CLASSES: ________________ Do you think you may wish to readmit at another time? ☐ Yes ☐ No

Reasons for withdrawing from Gallaudet University:

Select ALL YOUR University Withdrawal Reasons: ☐ I am an International Student +

☐ Academic ☐ Financial ☐ Personal ☐ Transferring ☐ Employment ☐ Disciplinary

☐ Health (self- determined) ☐ Medical (Dr. determined*) * Dr. signed statement on office business letterhead required.

Student Comment (Optional):

Student Signature Required: ____________________________ Date __________

By signing above, I acknowledge that I understand the university policy for withdrawal from Gallaudet University. I remain responsible for all university debt and for meeting payment deadlines. I am no longer entitled to student campus privileges.

Please meet with each required official indicated ☑ below

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<thead>
<tr>
<th>Official</th>
<th>Name &amp; Signature</th>
<th>Date</th>
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<tbody>
<tr>
<td>Academic Advisor</td>
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<tr>
<td>Academic Advising Director – JSAC 2220</td>
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<tr>
<td>Financial Aid Official – Chapel Hall G 02</td>
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<tr>
<td>Student Financial Services Official – College Hall B 04</td>
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<td>Residence Life Official - Ely Center 132</td>
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<tr>
<td>Office of Student Conduct Official – Ely Center 103</td>
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<td>International Services Official – Dawes House 104</td>
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<tr>
<td>ELI Program Coordinator (for ELI students ONLY) – HMB E253</td>
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<td>Dean</td>
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<td>Registrar</td>
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Registrar’s Office Use Only:

Date Student Began University Withdrawal Procedure:

Student has read and understands the University Withdrawal Policy – Registrar’s Official Explained Terms/ Responded to QQ ☐ YES

Total Semester Units Dropped ____________ Term Cancel Action ☐ YES

WD Grades Assigned - After the 8th week - investigation and documentation required for Registrar to accept dean’s permission.

☐ YES required by date of university withdrawal request

☐ NO Student university withdrawal action all clear of deadline dates or semester/session not yet begun

NOTATIONS: