HOW TO
Set Up A Security Key
with 2-Step Verification

SECURITY KEY REQUIREMENTS

You can choose Security Key as your primary method of authentication instead of having verification codes sent to your phone. With Security Key, there's no looking at codes and re-typing - you simply insert your Security Key into your computer's USB port when asked.

To use a Security Key, you will need the following:

- FIDO U2F Security Key
- Computer running Google Chrome version 40 or newer
- Computer with a USB port
- 2-Step Verification enabled on your Google account
STEP 1
Open up your Chrome browser and go to https://myaccount.google.com
HOW TO Set Up A Security Key with 2-Step Verification
STEP 2
In the 'Sign-in & security' section, select
Signing in to Google

STEP 3
Choose 2-Step Verification

Password & sign-in method
Your password protects your account. You can also add a second layer of protection with 2-Step Verification, which sends a single-use code to your phone for you to enter when you sign in. So even if somebody manages to steal your password, it is not enough to get into your account.

Note: To change these settings, you will need to confirm your password.

Password
Last changed: July 17, 4:35 PM

2-Step Verification
On since: August 24, 3:48 PM

App passwords
None
STEP 4

Select the **Security Keys** tab and then select **Add Security Key**

(make sure you have your key ready but do NOT plug it in to your computer yet)

A Security Key is a physical device that makes signing in to your Google Account more secure. After registering a Security Key, you can sign in by inserting the Security Key instead of typing a verification code.

You don't currently have any Security Keys registered.
**IMPORTANT NOTE**

In order to register a security key you must be using the Chrome browser. If you are using a different browser then you will see a message indicating that the browser is not supported. Close the window and open up a new browser window using Chrome. Repeat steps 1-4 to return to this spot before moving forward.

<table>
<thead>
<tr>
<th>Verification codes</th>
<th>App-specific passwords</th>
<th>Registered computers</th>
<th>Security Keys</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>/A Security Key is a physical device that makes signing in to your Google Account more secure. After registering a Security Key, you can sign in by inserting the Security Key instead of typing a verification code. Security Keys can only be used in Chrome. The browser you are using is unfortunately not supported yet.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SECURITY KEYS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>
STEP 5

Read the instructions on the screen and click **Register** when you are ready to proceed.

Add a Security Key

As a 2-Step Verification user, you can add a Security Key to your Google Account to make the sign-in process easier and more secure.

Here's how:

1. **Make sure you have a Security Key with you**
   
   Don't have one? Contact your domain admin.

2. **Remove your Security Key if already inserted**

3. **Click ‘Register’ and then insert your Security Key into a USB port**
   
   If your Security Key has a button or gold disc, tap it. **Having trouble?**
After you click Register you will be prompted to insert your Security Key
(If your Key has a gold disc or a button then you will need to tap it after inserting the Key)

Add a Security Key
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3. **Click ‘Register’ and then insert your Security Key into a USB port**
   If your Security Key has a button or gold disc, tap it. Having trouble?

Now insert (and tap) your Security Key

[Done] [Cancel]
Success!

Click **Done** and then you will see a summary of your registered Security Key(s).

You can **Add another Security Key** or press **2-Step Verification** to return to the main screen.

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**Add a Security Key**

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**Security Keys**

Security Keys associated with your account:

<table>
<thead>
<tr>
<th>Date added</th>
<th>Added from</th>
<th>Last time used</th>
<th>Last time used from</th>
</tr>
</thead>
<tbody>
<tr>
<td>Today at 2:34 PM</td>
<td>Chrome on Windows in Washington, DC, USA</td>
<td>Today at 2:34 PM</td>
<td>Chrome on Windows in Washington, DC, USA</td>
</tr>
</tbody>
</table>

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| [Add another Security Key](#) |
Error Messages

A timeout occurred while waiting for a Security Key to be inserted or tapped.

If you get a timeout error then you should remove the Security Key and repeat step 5 when ready.

If you continue to get the same error message, then you should stop by the Gallaudet Technology Help Desk or the Harkin Digital Learning Center for assistance.

Gallaudet Technology Help Desk
http://helpdesk.gallaudet.edu
(VP) 202.250.2314  (V) 202.651.5044
Hall Memorial Building (HMB), Room W-121
HOURS: Monday - Friday, 7 am - 5 pm

Harkin Digital Learning Center
http://www.gallaudet.edu/gallaudet-technology-services/services/computer-labs.html
(VP) 202.250.2314  (V) 202.651.5044
I. King Jordan Student Academic Center (JSAC), Room 1100
HOURS: See website for hours
Did you know that you can use one (1) Security Key for multiple Google Accounts or you can use multiple Security Keys for just one (1) Google Account?

To manage your registered Security Keys you should return to the Security Keys tab (steps 1 - 4) and this time you will have the option to click on Manage.

A Security Key is a physical device that makes signing in to your Google Account more secure. After registering a Security Key, you can sign in by inserting the Security Key instead of typing a verification code.

You currently have 1 Security Key(s) registered.
Manage your Security Keys

From the Manage screen, you can see when your Keys were associated with your account, where you were when they were added, the last time you used it and where you used it from.

**WARNING:** Make sure you have another method for receiving verification codes set up BEFORE deleting a Security Key.

Another method could be a different Security Key, phone number set up for SMS messages, a Google Authenticator App or even your printed back-up codes.

If you no longer wish to use a particular Security Key, you have the ability to delete it by clicking on the trash icon.

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<th>Security Keys associated with your account</th>
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<tr>
<td>Date added</td>
</tr>
<tr>
<td>-----------</td>
</tr>
<tr>
<td>Today at 2:34 PM</td>
</tr>
</tbody>
</table>

Add another Security Key

Delete Security Key

Deleting this Security Key will disable its ability to be used while signing into this account. However, this will not turn off 2-Step Verification.

Make sure you have other methods to receive verification codes.

Review your 2-Step Verification settings

Confirm  Cancel