

Undergraduate Consortium Registration Request Authorization Form

INSTRUCTIONS: Read carefully - Print Information - Use Ink – ALL sections need to be completed on this form.

Cross registration authorized requests need to be submitted to the Registrar’s Office 5-6 weeks prior to the semester start dates for best outcomes for this request. There are no guarantees for meeting processing requirements or interpreting needs past the 5th week prior to session/term start date by either institution. UG Students must obtain the Dean’s permission signature to continue in the Consortium cross registration program process to exceed 19 credits*.

- IDENTIFY** the courses, sections, meeting days/times using the Consortium web site <http://www.consortium.org>
- REVIEW** the general Consortium Program restrictions and exclusions given on the Registrar’s Office web link . Course access requirements/permissions are determined by the host institution. NOTE: Consortium institutions state requirements, restrictions etc. for the home institution population. All GU students are restricted to main campus courses.
- INTERPRETER SERVICES REQUIRED** - Select ‘interpreter services’ required and a special request will be completed & sent with the cross registration request to the visited school. There can be no guarantees for meeting special requests - interpreter needs e past the 5th week prior to session/term start date by either institution.
- QQ/CONCERNS** Contact - barbara.proctor@gallaudet.edu Consortium Coordinator in the Registrar’s Office – Chapel Hall 101
- COMPLETE & SUBMIT** the Consortium Cross Registration Request Authorization Form with all information & required authorization signatures to the Registrar’s Office 5-6 weeks prior to the semester start dates for best cross request/registration processing results. ONLY 1 Consortium institution per form.

NOTES: Interpreter requests will be sent with the cross registration request to the visited school. Academic calendars for each school are provided at the host institution web site. GU debts with registration holds will inhibit you from participation and/or your schedule may be dropped. Dropped schedules may not keep a Consortium class from being officially dropped for more than a few days. Student must be aware of their own VR/VA or FA needs and will maintain a GU FT credit load aside from cross registered course(s) and credits as necessary to meet their enrollment status and policy requirements.

Name	First MI Last	ID	
DOB ² <small>Required for BB</small> ____/____/____	Current UG Status <input type="checkbox"/> Freshman <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior <input type="checkbox"/> Post Bacc/2 nd Degree	Please select 1 of the following: <input type="checkbox"/> Deaf <input type="checkbox"/> HH <input type="checkbox"/> Hearing <input type="checkbox"/> Sign Language/ Interpreting Required <input type="checkbox"/> YES <input type="checkbox"/> NO	
Major		Sign Mode Preference: <input type="checkbox"/> ASL <input type="checkbox"/> PSE	

STUDENT AFFIRMATION: I am aware there is no guarantee regarding this request and cross registration enrollment into requested course(s) may not apply to visiting Consortium students. I have reviewed the Consortium information, policies and power point.

PLEASE SIGN BELOW

Student Signature _____ Date _____

This form may be used for a single (1) institution - - Main Campus Courses Acceptable for Cross Registration ONLY

Enter Cross Registration Request Study Period: Fall Winter Spring Summer of Year: 20__ __

Select 1 - CONSORTIUM VISITED INSTITUTION Below On Left for Course Requests Submitted On This Form

- American University (AUN)
- Catholic University (CUA)
- Gallaudet University (Home School)
- George Mason University (GMU)
- Georgetown University (GTU)
- George Washington University (GWU)
- Howard University (HUN)
- Marymount University (MMU)
- Trinity University (TRI)
- National Intelligence University® (NIU)
- National Defense University® (NDU)
- Uniformed Services University of the Health Sciences® (USH)
- University of District of Columbia (UDC)
- University of Maryland – College Park (UMD)

If more than one course – list in order of preference.

Course Code	Course Title	Credits	Lab Yes/No & Course/Lab Fee \$\$	Level of Course Credit
			\$	<input type="checkbox"/> UG <input type="checkbox"/> Grad
			\$	<input type="checkbox"/> UG <input type="checkbox"/> Grad

[@] Not available to GU students – Limited Consortium Cross Registration

Consortium Processing/Pre-registration Authorization Signatures:

Academic Advisor’s Signature:	Date
UG Consortium Advisor:	Date
+ Dean’s Signature:	Date
*Permission Exceed Maximum Unit/Credit Load: <input type="checkbox"/> YES <input type="checkbox"/> NO	

I confirm that the above course or its equivalent is not offered at Gallaudet University this term – OR – that exceptional circumstances exist to support this request. All course descriptions/Consortium exclusions and other requirements – known permissions needed have been reviewed. I approve this cross registration request via the Consortium Program. This student is aware of their VR/VA or FA needs and will maintain a GU FT credit load aside from cross registered course(s) and credits as necessary to meet their enrollment status requirements.