



**DEPARTMENT OF WORLD LANGUAGES AND CULTURES  
ENGLISH LANGUAGE INSTITUTE**

English Language Institute  
HMB E253  
800 Florida Avenue N.E.  
Washington, D.C. 20002-3695

Fax: 202-448-6954  
Telephone: 202-651-5721  
Email: [eli.office@gallaudet.edu](mailto:eli.office@gallaudet.edu)  
Web site: <http://www.gallaudet.edu/eli>

**International ELI Application Packet for Readmission**

Dear ELI Alumnus,

Thank you for contacting the English Language Institute at Gallaudet University again. We provide a full-time, intensive instructional program in English as a Second Language, American Sign Language, and cultural studies for international and domestic deaf and hard of hearing adults. The ELI program welcomes students who wish to increase their language skills in order to qualify for admission to university study or to enhance their professional development. Hearing adults who wish to pursue a deafness-related university major or profession are also welcome. To reapply for the English Language Institute, the enclosed application materials need to be completed and mailed to the ELI. Full payment must accompany the application. The ELI application and its supporting documents need to be mailed to the following address:

**Gallaudet University  
English Language Institute, HMB E253  
800 Florida Avenue NE  
Washington, DC 20002-3695 USA**

If you have any questions about this program, please email Mr. Ali Sanjabi at [ali.sanjabi@gallaudet.edu](mailto:ali.sanjabi@gallaudet.edu), call us at (202) 651-5721, or fax us at (202) 448-6954.

Regards,

A handwritten signature in blue ink, consisting of a series of loops and a long horizontal stroke extending to the right.

Dr. Amanda S. Holzrichter, Chair  
Department of World Languages and Cultures



# 1. ELI Readmission Application Form

International Applicants: Please Type or Print Clearly

When would you like to reenter the ELI program?  Fall  Spring Year: 20\_\_\_\_

## Applicant's Full Legal Name

<input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs.	First Name:	Middle Name:	Last Name:
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## Applicant's Mailing Address

Mailing Address: ----- ----- ----- -----
Email Address:
Phone:

## Applicant's Permanent Address (if different than mailing address)

Mailing Address: ----- ----- ----- -----
Email Address:
Phone:



### Hearing Status

You are: <input type="checkbox"/> Deaf <input type="checkbox"/> Hard of Hearing <input type="checkbox"/> Hearing	Age of Onset:	Cause of Deafness:
Type of Amplification used (if any): <input type="checkbox"/> Hearing aid <input type="checkbox"/> Cochlear Implant <input type="checkbox"/> None		

### Citizenship & Documentation

Date of Birth: Month: Day: Year:	Current Age:
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Transgender <input type="checkbox"/> Other _____	City and Country of Birth:
Are you a US citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No	Country of Citizenship:
Do you currently have a valid U.S. Visa? <input type="checkbox"/> No <input type="checkbox"/> Yes Visa Type: Expiration Date: Which university?	
If you already have a visa, a copy of your visa, I-20 or DS-2019 form, I-94 card or electronic I-94 form, and your passport page with your picture and date of birth on it need to be mailed with the ELI application.	
Do you have a US Social Security Number? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, write your SSN:	
What is your goal after you finish the ELI program? Check one box: <input type="checkbox"/> Enter Gallaudet University and seek a college degree. <input type="checkbox"/> Other (explain): <input type="checkbox"/> Enter another university and seek a college degree.	

### Ethnicity

This question is optional. Are you	<input type="checkbox"/> American Indian/Alaska Native	<input type="checkbox"/> Asian
	<input type="checkbox"/> Black/African American	<input type="checkbox"/> Hispanic/Latino
	<input type="checkbox"/> Native Hawaiian/Other Pacific Islander	<input type="checkbox"/> White

### Certification of Information

My signature below certifies that all information in this application is correct, complete, and honestly presented. I understand that falsifying or withholding information in completing the application may result in the cancellation of my admission to the English Language Institute and/or registration with the program.

Applicant's Signature:	Date:
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**International Admission Deadlines:** To enter the ELI program in the Fall (August), international applicants must submit the ELI application documents by May 1. To enter the ELI program in the Spring (January), the ELI application documents must be received by November 1.

Complete, sign and mail this form to: **Gallaudet University  
English Language Institute, HMB E253  
800 Florida Avenue NE  
Washington DC 20002-3695 USA**

## 2. Application Fee

**Print Applicant Name:** \_\_\_\_\_

Applications for readmission to the ELI program require a US \$50.00 application/admission fee when three or more years have passed since you left the ELI program. The fee is used to cover the cost of processing your application and preparing your readmission. You may pay your fee via bank check or money order, or by credit card. The ELI application fee is non-refundable.

When would you like to enter the ELI program?  Fall  Spring Year: 20\_\_\_\_

**Bank Check or Money Order.** Checks/money orders must be in **U.S. dollars.**

(Add a check or money order here with a paper clip)

**Please do not send cash**

Amount: US \$50.00

Payable to: Gallaudet University

**Credit Card.** If you wish to pay by credit card, complete all information below.

**Credit Card Type:**  Master Card  Discover  American Express  Visa **Amount:** US \$50.00

**Card Number:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_

**Card Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(Required)


**CVV#:** \_\_\_\_\_ (the last 3-4 digits on the back of the card)

## 3. Official Identification

**Print Applicant Name:** \_\_\_\_\_

For international applicants: please make a clear copy of the page in your passport where your picture is located. The birth date should also be part of this passport page as well.

Without your passport copy, your ELI application cannot be processed.

**Add a copy of your official identification to this page  
with a paper clip.** 



## 4. Applicant Essay

Print Applicant Name: \_\_\_\_\_

### Previous Attendance at the English Language Institute

What year and semester did you first enter the ELI program?

Fall  Spring  Summer Year: \_\_\_\_\_

What year and semester did you last attend the ELI program?

Fall  Spring  Summer Year: \_\_\_\_\_

Please explain your reason(s) for applying for readmission to the English Language Institute. Explain here or add a letter. (500 words):

## 5. Transcript

**Print Applicant Name:** \_\_\_\_\_

Your transcript should list the additional courses that you took since you left the ELI program and the grades you received. Please submit an official copy of your transcript. If it is in another language other than English, you need to have it officially translated into English. Add both the official copy and the official English translation to this page.

If you have new college or university transcripts, please add both the official copy and the official English translation to this page.

**Add a transcript to this page with a paper clip.**



## 6. Two Letters of Recommendation

You must obtain Letters of Recommendation from at least two professional adults who know you well.

Examples of professionals who can evaluate you are your instructors, academic counselor, school principal, and if you work, your supervisor.

The next two pages are forms that your recommenders can use to evaluate you.

Part A instructions for the ELI applicant:

1. Complete Part A of the Letter of Recommendation form
2. Give the forms to your recommenders
3. Ask them to follow the Part B instructions below for the professional adult.
4. Gather the sealed envelopes (do NOT open them, these envelopes must remain sealed)
5. Mail the sealed envelopes with your ELI application

Part B instructions for the professional adult:

1. Complete Part B of the Letter of Recommendation form
2. Put it into an envelope
3. Put a business card in the envelope
4. If the form and the business card are not written in English, obtain official English translations
5. Put the official translations into the envelope
6. Seal it
7. Sign a signature across the sealed part of the envelope
8. Give the envelope to the applicant



# Letter of Recommendation

Please Type or Print Clearly

## Directions for Part A: To be completed by the Applicant

1. Complete Part A of this Letter of Recommendation	4. Gather the sealed envelopes (do NOT open them, these envelopes must remain sealed)
2. Give the forms to your recommenders	5. Mail the sealed envelopes with your ELI application
3. Ask them to do the instructions below for Part B.	
Applicant's Name:	
Applicant's Address:	

## Directions for Part B: To be completed by the Recommender

The applicant above is applying to the English Language Institute (ELI) at Gallaudet University in Washington, D.C. The ELI program provides a full time, intensive program in English as a Second Language, American Sign Language and cultural studies for international deaf and hard of hearing adults. Thank you for helping us learn more about the applicant.

1. Complete Part B of this Letter of Recommendation	5. Put the official translations into the envelope
2. Put it into an envelope	6. Seal it
3. Put a business card in the envelope	7. Sign a signature across the sealed part of the envelope
4. If the form and the business card are not written in English, obtain official English translations	8. Give the envelope to the applicant
Please evaluate the applicant using this scale:	
Ability to Learn:	<input type="checkbox"/> Poor <input type="checkbox"/> Average <input type="checkbox"/> Good <input type="checkbox"/> Excellent
Self-discipline:	<input type="checkbox"/> Poor <input type="checkbox"/> Average <input type="checkbox"/> Good <input type="checkbox"/> Excellent
Motivation:	<input type="checkbox"/> Poor <input type="checkbox"/> Average <input type="checkbox"/> Good <input type="checkbox"/> Excellent
Character:	<input type="checkbox"/> Poor <input type="checkbox"/> Average <input type="checkbox"/> Good <input type="checkbox"/> Excellent
Please comment here on the applicant's character and ability to learn, or add a letter:	
Your Address:	
Your relationship to the Applicant:	
Your Name (print):	Title/Position:
Signature:	Date:

# Letter of Recommendation

Please Type or Print Clearly

**Directions for Part A: To be completed by the Applicant**

<p>6. Complete Part A of this Letter of Recommendation</p> <p>7. Give the forms to your recommenders</p> <p>8. Ask them to do the instructions below for Part B.</p>	<p>9. Gather the sealed envelopes (do NOT open them, these envelopes must remain sealed)</p> <p>10. Mail the sealed envelopes with your ELI application</p>
Applicant's Name:	
Applicant's Address:	

**Directions for Part B: To be completed by the Recommender**

The applicant above is applying to the English Language Institute (ELI) at Gallaudet University in Washington, D.C. The ELI program provides a full time, intensive program in English as a Second Language, American Sign Language and cultural studies for international deaf and hard of hearing adults. Thank you for helping us learn more about the applicant.

<p>9. Complete Part B of this Letter of Recommendation</p> <p>10. Put it into an envelope</p> <p>11. Put a business card in the envelope</p> <p>12. If the form and the business card are not written in English, obtain official English translations</p>	<p>13. Put the official translations into the envelope</p> <p>14. Seal it</p> <p>15. Sign a signature across the sealed part of the envelope</p> <p>16. Give the envelope to the applicant</p>																				
<p>Please evaluate the applicant using this scale:</p> <table> <tr> <td>Ability to Learn:</td> <td><input type="checkbox"/> Poor</td> <td><input type="checkbox"/> Average</td> <td><input type="checkbox"/> Good</td> <td><input type="checkbox"/> Excellent</td> </tr> <tr> <td>Self-discipline:</td> <td><input type="checkbox"/> Poor</td> <td><input type="checkbox"/> Average</td> <td><input type="checkbox"/> Good</td> <td><input type="checkbox"/> Excellent</td> </tr> <tr> <td>Motivation:</td> <td><input type="checkbox"/> Poor</td> <td><input type="checkbox"/> Average</td> <td><input type="checkbox"/> Good</td> <td><input type="checkbox"/> Excellent</td> </tr> <tr> <td>Character:</td> <td><input type="checkbox"/> Poor</td> <td><input type="checkbox"/> Average</td> <td><input type="checkbox"/> Good</td> <td><input type="checkbox"/> Excellent</td> </tr> </table>		Ability to Learn:	<input type="checkbox"/> Poor	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Excellent	Self-discipline:	<input type="checkbox"/> Poor	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Excellent	Motivation:	<input type="checkbox"/> Poor	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Excellent	Character:	<input type="checkbox"/> Poor	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Excellent
Ability to Learn:	<input type="checkbox"/> Poor	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Excellent																	
Self-discipline:	<input type="checkbox"/> Poor	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Excellent																	
Motivation:	<input type="checkbox"/> Poor	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Excellent																	
Character:	<input type="checkbox"/> Poor	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Excellent																	
Please comment here on the applicant's character and ability to learn, or add a letter:																					
Your Address:																					
Your relationship to the Applicant:																					
Your Name (print):	Title/Position:																				
Signature:	Date:																				

# Guide to the Documentation of Financial Sources Form and the Certificate of Finances

## Student's Sources of Funds/Required Documents

The U.S. Citizenship and Immigration Services (USCIS) regulations require all international applicants to provide evidence of adequate financial support before they may obtain the immigration documents form I-20 or DS-2019 which is required to apply for a visa.

Directions: To demonstrate that you have adequate financial support, you must complete and send the Documentation of Financial Sources Form and the Certificate of Finances below and original, official documents that **show you have sufficient funds to pay at least the fixed/estimated costs of one academic year.**

In the link below, please check the fixed/estimated costs for international students in the English Language Institute (ELI) at Gallaudet University.

<https://www.gallaudet.edu/Documents/Finance/student-financial-services-english-language-institute-eli-international-tuition-fall-2019-spring-2020.pdf>

If the link above does not work for any reason, you may find the tuition and fee schedules that Gallaudet University provides in this link below.

<https://www.gallaudet.edu/finance/student-financial-services/tuition-and-fees/tuition-and-fees-fall-2019-and-spring-2020>

If you plan to live on campus in one of the dormitories, the room rates can be found in this link below.

<http://www.gallaudet.edu/residence-life-and-housing/housing/room-rates/>

The estimated cost of living on campus for one academic year must be included as part of the total fixed / estimated costs for the purposes of providing financial evidence for your ELI application.

**Disclaimer:** This information is provided as a guide only and is not considered a contract or binding on the University. The University reserves the right to change tuition costs, fees, and other charges at any time without notice.

**Estimated Additional Costs:**

- You should plan to have at least \$5,000 for personal expenses each academic year.
- If you plan to stay at Gallaudet through the winter and summer vacation periods, you will need an additional \$5,000.
- If your family will stay with you while you are a student, plan an additional \$8,000 for your spouse and \$5,000 for each child.

**Summer School:** Gallaudet offers additional courses during Summer School (May-August). Most academic programs do not require students to take Summer School courses. Summer School courses require additional tuition and fees. Consult the Student Accounts office for a list of these additional charges.

**For International Students - Documentation of Financial Support:** Listed in the Documentation of Sources form below are the sources of support you can use to demonstrate adequate financial support.

The total amount of funds shown in these support documents must equal or exceed the fixed costs for one academic year in the ELI program.

**Steps:**

1. You must obtain two original, official copies of each support document.
2. Add one copy of each document to this Certificate of Finances and send it to the English Language Institute (ELI) at Gallaudet University.
3. When your documents are received and approved, the ELI program will send you a completed Form I-20 or DS-2019.
4. You will take the Form I-20 or DS-2019 **and** your second official copy of the supporting documents to the American Embassy or Consulate to apply for your student visa. Canadian students do not need a student visa.

**Required for all Applicants:** You **MUST** submit documents for each source of funds that you mark. Documents must be in English and bear a signature or be on letterhead from an official agency.

**Note:** These documents must be less than three months old when presented to Gallaudet University.

Gallaudet University reserves the right to require advance payment of one full academic year's costs before issuing a Form I-20. This payment will be held in trust by Student Financial Services and applied to the student's account when the student officially enrolls. If the student is unable to enroll due to a visa denial or to other reasons, the money will be refunded upon written request.

## 7. Documentation of Financial Sources

**Directions:** Please mark your source(s) of funding for the duration of your program at Gallaudet University.

Sources	Required Documents
<input type="checkbox"/> An advance deposit for the fixed costs for one academic year in the applicant's student account at Gallaudet University	<ul style="list-style-type: none"> <li>• A completed and signed International Advance Payment Form;</li> <li>• Receipt from the Gallaudet University Finance Office for the advance deposit;</li> <li>• An International Advance Payment Form completed for one semester and signed by the student;</li> </ul>
<input type="checkbox"/> Student's Personal Funds	<ul style="list-style-type: none"> <li>• Bank statements for checking, savings and/or other accessible account (60 days);</li> <li>• Certificates of deposit: mutual, stock, or bond funds;</li> <li>• An International Advance Payment Form completed for one semester and signed by the student;</li> </ul>
<input type="checkbox"/> Support Available From Family	<ul style="list-style-type: none"> <li>• The Sponsor Affidavit in this application completed and signed by the family member responsible for the student's financial support;</li> <li>• Bank statements for checking and /or savings (60 days);</li> <li>• Certificates of deposits, mutual, stock, or bond funds;</li> <li>• An International Advance Payment Form completed for one semester and signed by the family member responsible for the student's financial support;</li> </ul>
<input type="checkbox"/> Support Available From Sponsors	<ul style="list-style-type: none"> <li>• The Sponsors Affidavit in this application completed and signed by the financial sponsor;</li> <li>• Official letter from sponsor's employer showing annual earnings;</li> <li>• An International Advance Payment Form completed for one semester and signed by the financial sponsor;</li> </ul>
<input type="checkbox"/> Your Government / Embassy	<ul style="list-style-type: none"> <li>• Official Letter;</li> <li>• An International Advance Payment Form completed for one semester and signed by the student;</li> </ul>
<input type="checkbox"/> Charitable Organizations / School Scholarship	<ul style="list-style-type: none"> <li>• Official Letter;</li> <li>• An International Advance Payment Form completed for one semester and signed by the student;</li> </ul>
<input type="checkbox"/> OSAP / Canada Students Loan / VR / Others (Canadian Applicants Only)	<ul style="list-style-type: none"> <li>• Official Letter (Applicants with planned Canadian OSAP funding needs a conditional acceptance letter from ELI first, but some kind of <u>notice</u> is needed to let us know that the applicant needs a conditional acceptance letter.);</li> <li>• An International Advance Payment Form completed for one semester and signed by the student;</li> </ul>

## 8. Certificate of Finances

To Be Completed By Applicant. Please Type or Print Clearly  
For international students: this information will be used for your I-20 or DS-2019

**NAME:** \_\_\_\_\_  
*Last Name (Family Name) First Name Middle Name*

**GENDER:** (Check one):  Male  Female **DATE OF BIRTH:** \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
*(Month) (Day) (Year)*

**MAILING ADDRESS:**

\_\_\_\_\_  
*Street*

\_\_\_\_\_  
*City*

\_\_\_\_\_  
*State Zip or Postal Code Country*

**E-MAIL ADDRESS:** \_\_\_\_\_

**COUNTRY OF BIRTH:** \_\_\_\_\_ **COUNTRY OF CITIZENSHIP:** \_\_\_\_\_

**PHONE #:** (\_\_\_\_\_) \_\_\_\_\_ **FAX #:** (\_\_\_\_\_) \_\_\_\_\_

**VISA INFORMATION:**

If you are currently F-1 or J-1 status at another institution in the U.S., indicate your status and college:

F-1 (I-20)  J-1 (DS-2019) College Name: \_\_\_\_\_


Will you request Gallaudet University to issue the Certificate of Eligibility I-20 or DS-2019?

Yes  No If yes,  F-1 or  J-1

I hereby certify that the total amount of money that I have available for my first academic year at Gallaudet University is US\$\_\_\_\_\_. Further, I certify that the information I am providing is correct and complete, and that I will notify Gallaudet University of any changes in my financial circumstances. I understand that if I am a tourist without a student visa and/or Form I-20 or DS-2019, I cannot register as a student at Gallaudet University.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Add financial support documents**  
**to this page with a paper clip.** 

## Guide to Completing the Sponsor's Affidavit of Annual Cash Support Form

### What is the implication of this affidavit?

By completing this affidavit, you (sponsor) are sworn to the United States government that you will support the student with a specific amount of money from your own financial resources for **each year** of the student's studies and residence at Gallaudet University in the United States of America. Please note that you also must add documents with proof to show that you are sworn to support that student every year.

**By signing the affidavit, you are making a financial commitment to the student that you must not break. Sponsors who fail to provide the sworn support will force students to leave school. Do not expect that the student will be able to help support the costs through employment. Employment is strictly controlled by the Immigration Service and is very limited.**

### How to complete the enclosed Sponsor's Affidavit of Annual Cash Support Form:

- Fill out affidavit form in ENGLISH!
- Promise to give only as much money as you can afford. *The most common reason we reject affidavits is because we do not believe a sponsor can pay the amount of money he or she has promised.*
- Add proof of financial capability document(s) as explained below.

### Proof of Financial Capability Documents:

You must prove that you are financially capable of supporting EACH YEAR of your student's studies by adding a proof of income document and bank statements. (If one of these documents is not added, your support will not be considered).

- **Proof of Income Document.** This must be on your employer's business stationary, on income tax returns, or receipts, or estimates by a bank with a private account if you are self-employed. The income of your company will not be accepted as proof of income. You must provide an official statement of the salary paid to you or it must be on tax returns.
- **Bank Statements** must be in your name and your statement must state the following information: date when your account was opened, current balance in U.S. dollars, average deposits and average balances. We cannot accept statements that do not specify balances unless it is stated to be a minimum of \$100,000 US. If another person's name appears on your bank statement, that person must complete a separate affidavit or submit a statement permitting those funds to be considered as financial support for the student.
- **A Bank Letter** must be submitted with the account balance on the letterhead of the bank where the banking account mentioned above is located. The bank letter must be in English and must specify the balance in US dollars.

Documents must be:

- **Current (less than three months old)**
- In English



## 9. Sponsor's Affidavit of Annual Cash Support Form

Directions: Please read the Guide to the Documentation of Financial Sources above to determine if this form needs to be completed. Please read the Guide to Completing the Sponsor's Affidavit of Annual Cash Support in order to fill out this form correctly. It is recommended to fill in an amount greater than **\$39,000 USD** in order to financially qualify.

**THIS IS MY SWORN PROMISE OF CASH SUPPORT**

I, \_\_\_\_\_, *promise that I can and will give no less*  
My Name

*than U.S. \$ \_\_\_\_\_ in cash **FOR EVERY YEAR** of the student's program of study at*

*Gallaudet University to:* \_\_\_\_\_  
Full Name of Student

My relationship to the student is \_\_\_\_\_.  
Parent, Spouse, Brother/Sister, Government Sponsor, Other

My address is \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

The following persons are fully or partially dependent upon me for their support (do not include the student named above):

Name _____	Relationship to me _____	Age _____
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Name _____	Relationship to me _____	Age _____
------------	--------------------------	-----------

Name of My Employer: \_\_\_\_\_

Annual Salary: \_\_\_\_\_ (US\$) Other Income: \_\_\_\_\_ (US\$)

My proof of income document and bank statement are added: Yes  No

_____ Signature	_____ Date
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# 10. International Advance Payment Form

**Print Applicant Name:** \_\_\_\_\_

**Directions:** The applicant or the financial sponsor of the applicant must fill out and sign this International Advance Payment Form.

My relationship to the applicant is \_\_\_\_\_.  
Self, Spouse, Mother, Father, Brother, Sister, or Other Financial Sponsor

You will submit an advance deposit for how many semesters? One semester  Two semesters

I understand that if I do not provide an advance payment or a governmental financial guarantee for each semester by the advance payment deadlines, the student cannot register for any classes at Gallaudet University, may lose F-1 or J-1 status, and may be required to return to his or her country immediately.

The advance payment deadline for a returning student is the deadline for business registration. Please check the Gallaudet University undergraduate academic calendar (<https://www.gallaudet.edu/registrar/academic-calendars>) for the dates.

During the semester, the student may incur additional charges. When this happens, the balance due must be paid off by the final balance due deadlines listed on the undergraduate academic calendar on the Gallaudet University website.

I also understand that the student is ultimately responsible for paying the balances due to Gallaudet University.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# 11. Grace Period Form

**Print Applicant Name:** \_\_\_\_\_

Below is important information for the student and his/her family or financial sponsor about grace periods.

F-1 visa holding students who, after completing the semester, decide that they will not return for the next semester, have 60 days, (the 60 day count starts from the last day of exams), to depart the United States, transfer to another school, or change to another visa category. J-1 visa holding students have only 30 days to do the same. Students who are unable to complete business registration are subject to the same rules for grace periods. The family is expected to be prepared to purchase a return flight ticket in case this happens.

Students who withdraw during the semester (when the semester is ongoing), have 15 days from the day they obtained the "Exit/Withdrawal" form from the Registrar's Office, to depart the United States, or change to another visa category.

For more information on F-1 grace periods, please use this link below.

<http://www.gallaudet.edu/research-support-and-international-affairs/international-affairs/international-student-services/f-1-status-information/f-1-grace-periods>

As a student, I understand that it is my responsibility to pay off debts due to Gallaudet University on a timely basis. If a final balance due deadline has passed and I still have an outstanding balance or I cannot complete business registration before the current semester's deadline, I understand that I must leave the USA before the grace period is finished. I understand this policy and agree to abide by it.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

**Witness (Signature Required):**

Please print your name clearly: \_\_\_\_\_

My relationship to the applicant is \_\_\_\_\_  
Spouse, Mother, Father, Brother, Sister, or Other Financial Sponsor

\_\_\_\_\_  
Signature of Spouse, Mother, Father, Brother, Sister, or Other Financial Sponsor

\_\_\_\_\_  
Date

## 12. Housing Affirmation Form

**Print Applicant Name:** \_\_\_\_\_

**Directions:** Please fill out this form and sign the Affirmation section below after you have submitted the completed Housing Application to Residence Life.

The Housing Application is available in Bison, which is an online portal that is available for Gallaudet University students. Applicants need to wait until a decision has been reached regarding their ELI application for admission. When the applicant has been accepted to the English Language Institute, then the Housing Application can be completed after he or she has registered for his or her Gallaudet University email account.

Date the Housing Application Form was submitted to Residence Life: \_\_\_\_\_  
Month Day Year

**Affirmation:** I understand that I must submit the Housing Application form within Bison in order to reserve a dorm room before I arrive on campus for ELI Student Orientation. I understand that if I do not complete the housing form in a timely manner, there may be no dorm room available for me.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

After completing this form, please sign and date it, scan it, and send this page as an attachment to Mr. Ali Sanjabi at [ali.sanjabi@gallaudet.edu](mailto:ali.sanjabi@gallaudet.edu).