

2-STEP VERIFICATION REQUIREMENTS

To set up 2-Step Verification for the first time, you will need a mobile device with voice calling and/or SMS capabilities. You will need to use your mobile device phone number to receive a verification code for set-up. Once you have entered the code and completed set-up then you will have the ability to change your primary delivery method.

To use 2-Step Verification, you will need the following:

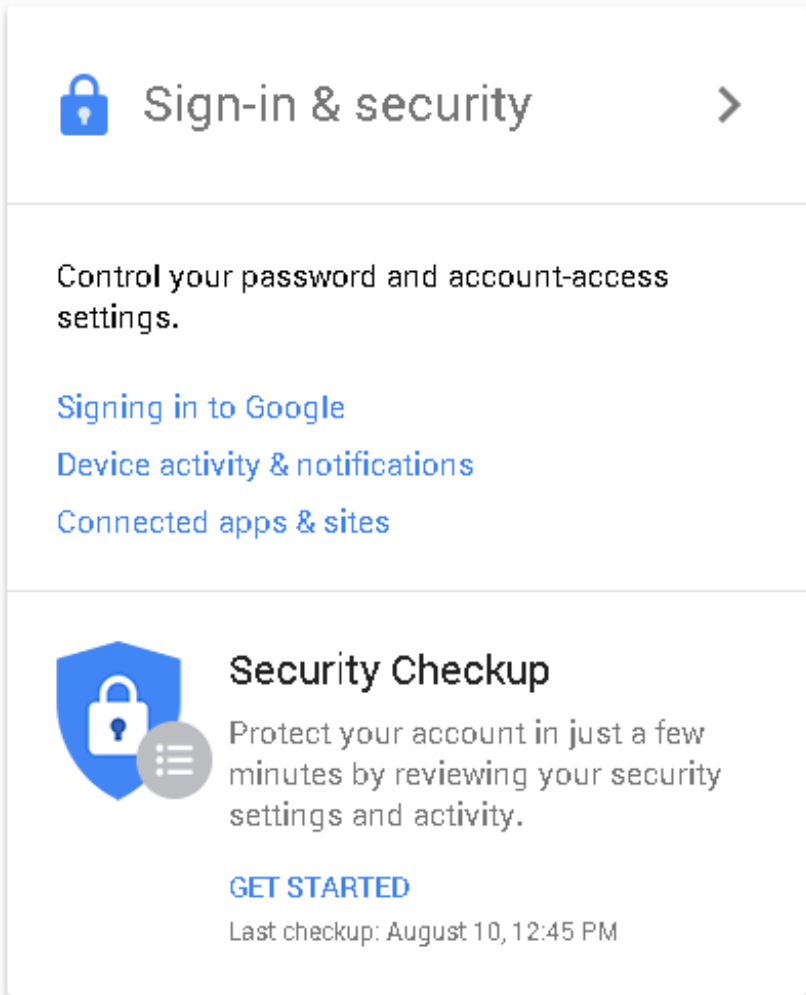
- Mobile device with voice calling and/or SMS capabilities
- Computer with working Internet connection
- Computer with Google Chrome version 40 or newer installed (*Firefox, Safari and IE will also work but is not recommended*)

STEP 2

In the 'Sign-in & security' section, select
Signing in to Google

STEP 3

Choose **2-Step Verification**



The screenshot shows the 'Sign-in & security' settings page. At the top, there is a blue padlock icon followed by the text 'Sign-in & security' and a right-pointing chevron. Below this, there is a section titled 'Control your password and account-access settings.' with three links: 'Signing in to Google' (highlighted in blue), 'Device activity & notifications', and 'Connected apps & sites'. At the bottom of the page, there is a 'Security Checkup' section with a blue shield icon containing a padlock and a list icon. The text reads: 'Protect your account in just a few minutes by reviewing your security settings and activity.' Below this is a blue link 'GET STARTED' and the text 'Last checkup: August 10, 12:45 PM'.

Password & sign-in method

Your password protects your account. You can also add a second layer of protection with 2-Step Verification, which sends a single-use code to your phone for you to enter when you sign in. So even if somebody manages to steal your password, it is not enough to get into your account.

Note: To change these settings, you will need to confirm your password.

Password Last changed: July 17, 4:35 PM >

2-Step Verification Off >

STEP 4

Select **Start setup** and re-enter your password when prompted

Signing in with 2-step verification



Signing in will be different

You'll need verification codes:
After entering your password, you'll enter a code that you'll get via text, voice call, or our mobile app.



Keep it simple

Once per computer, or every time:
During sign in, you can tell us not to ask for a code again on that *particular computer*.



Help keep others out

You'll still be covered:
We'll ask for codes when you (or anyone else) tries to sign in to your account *from other computers*.

2-step verification

Keep the bad guys out of your account by using both your password *and* your phone.

[Start setup »](#)

[Learn more](#)

STEP 5
Enter your phone number, choose Text message (SMS) or Voice Call and select **Send code**
**Voice Call option does not work with VP numbers*

Set up your phone



Which phone should we send codes to?

Google will send a numeric code to your phone whenever you sign in from an untrusted computer or device.

Phone number ex: (201) 555-5555

A dropdown menu for selecting a country, currently showing the United States flag.

• Google will only use this number for account security.
• Message and data rates may apply.

How should we send you codes?

- Text message (SMS)
- Voice Call

Enter in the code and select **Verify**



Enter verification code

Didn't get the code?

STEP 6
Only trust computers to those you own or use exclusively (i.e. no one else logs in to it)

Trust this computer?



Trusted computers only ask for verification codes once every 30 days.

If you lose your phone, you might be able to access your account from a trusted computer without needing a code. We recommend that you make this a trusted computer only if you trust the people who have access to it.

- Trust this computer**
You can always change which computers you trust in your Google Account settings.

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Next »



Don't trust this computer?

If you lose your phone, signing in from a trusted computer will be the easiest way to get back into your Google Account.

If you choose not to trust this computer, we **strongly recommend** you add backup options so you can get codes if you lose your phone. Follow the instructions shown after setup to add backup options.

Trust this computer

Don't trust this computer

STEP 7

Final Confirmation

Confirm

1

2

3

4

Turn on 2-step verification

You'll only be asked for a code whenever you sign in using your **hd.mckenzie@gallaudet.edu** account every 30 days, on each trusted computer or device.

If you lose your phone, you can always change it in account settings.

The Google Apps SLA (Service Level Agreement) does not apply to any services that are used in connection with 2-step verification, if the verification process relies on third-party voice or data providers to deliver the verification code. Details of the agreement are available [here](#).

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Confirm