



DEPARTMENT OF PUBLIC SAFETY

According to federal law, specifically The Student Right to Know and Campus Security Act of 1990 (re-named the Clery Act in 1998), Gallaudet University Department of Public Safety is required to report “statistics concerning the occurrence of certain criminal offenses reported to the local police agency or any official of the institution who has “significant responsibility for student and campus activities”. Your position has been identified by Federal Law as a “Campus Security Authority”.

The definition of “Campus Security Authority”, according to the federal law, is as follows: “An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings.” For example, a dean of students who oversees student housing, a student center, or student extra-curricular activities, has significant responsibility for student and campus activities. Similarly, a director of athletics, team coach, and faculty advisor to a student group also has significant responsibility for student and campus activities. A single teaching faculty member is unlikely to have significant responsibility for student and campus activities, except when serving as an advisor to a student group. A physician in a campus health center or a counselor in a counseling center whose only responsibility is to provide care to students are unlikely to have significant responsibility for student and campus activities. Also, clerical staff is unlikely to have significant responsibility for student and campus activities.

The criminal offenses that we are required to report are murder/non-negligent manslaughter, negligent manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, arson, liquor law violations, drug violations and/or illegal weapons possession.

We are also required to report statistics for hate (bias) related crimes for the following classifications: murder/non-negligent manslaughter, negligent manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny, vandalism, intimidation, simple assault, domestic violence, dating violence, stalking, liquor law violations, drug violations and/or illegal weapons possession.

We are required to report offenses that occur on campus, in residence facilities, in non-campus property and on public property. I need you to complete the attached Reporting Forms and return them to me. If no crimes were reported to you, please fill out the top section only and if any of the criminal offenses listed in this letter and defined in the attached charts were reported to you in 2010, please complete the appropriate sections of this chart. If you don't know whether or not the crime was reported to the Gallaudet University Department of Public Safety, then please complete the attached form and forward the form to me no later than April 15th.

It would be very helpful if you could provide me with the date and the location of the incident. If you don't know the date it occurred, give me the date or timeframe when it was reported to you. If you don't know the exact location, provide as much information as you have, i.e. occurred in a residence hall, an academic building, on campus or whatever you know that will help me properly classify the crime. In addition I need a brief description of the incident so that I can appropriately classify it in accordance with the crime definitions published by the Federal Bureau of Investigations Uniform Crime Reporting Program.

In addition, if a serious crime that may cause an ongoing threat to the Gallaudet University community is reported to anyone who is defined as a Campus Security Authority, that individual should not wait until the end of the year to report that incident to the Gallaudet University Department of Public Safety. The institution has a responsibility to notify the campus community about any crimes which pose an ongoing threat to the community, and as such, Campus Security Authorities are obligated by law to report crimes immediately to the Gallaudet University Department of Public Safety. If there is any question about whether an ongoing threat exists, immediately contact me or a DPS Officer in my absence to discuss the matter further.

If you have any questions about this request or would like to discuss the specifics about an incident, please feel free to contact me at 202-651-5088 or VP 202-618-6757.

Thank you for your assistance in complying with this federal law. Please return all completed forms to me at Theodore.baran@gallaudet.edu .

Thank you,

Theodore Baran

Director, Department of Public Safety